# **Toastmasters Indiranagar Pride**

Club # 3078424 - Area C-05 - District 92



**MEETING MINUTES - (03/05/2015)** 

#### **MEETING 107 - Determination**

Dear TIP Toastmasters,

The following is a summary of the minutes from our meeting.

**Meeting Location** Rotary Club, Indiranagar (5:00 – 7:00 pm)

Members 21

Guests 15

Meeting called to order at 5: 00 pm

## **Meeting Role Players**

Sergeant-At-Arms: TM Sakthi

**Presiding Officer:** *TM Chimmu Kutty* 

**Toastmaster of the Day:** *TM Karthik* 

General Evaluator: TM Kausthubh

**Table Topics Master:** TM Sahil

Timer: TM Vivek Bang

**Grammarian:** TM Geetha

Ah Counter & Listener: TM Ashutosh

Word of the Day: Valor

Meaning: boldness or determination in facing great danger, especially in battle; heroic

courage, bravery

### **Prepared Speeches**

TM Ranjani delivered CC 07 which was evaluated by TM Jitesh

TM Shubhodeep delivered CC 09 which was evaluated by TM Nishanth

TM Pratibha delivered ACB #2 which was evaluated by TM Kausthubh

**Educational Session -** How to Evaluate by TM Chimmu Kutty (summary below)

#### **Table Topics Participants**

TM Pratap, TM Subhash, TM Akshath, TM Pranav, TM Prem, TM Vivek, TM Sajeed, TM Geetha, TM Sunitha, TM Vishal & 2 guests

## **Awards**

Best Table Topics Speaker: TM Sunitha

**Best Evaluator**: *TM Jitesh* 

Most Improved Speaker: TM Shubhodeep

Best Speaker: TM Pratibha

MEETING ENDED AT: 7: 09 p.m

# **How to Evaluate – By TM Chimmu Kutty**

## What an Evaluator must do

- Skill level of the Speaker
- Positive Statements
- Encourage the Strengths of the Speaker
- Avoid the Absolute statements
- Know your opinion, state the truth

## How to Evaluate

### Sandwich Technique – Praise Improvement Praise Summary

- Note down Strengths and Points of Improvement of the Speaker
- Be courageous, concise & precise
- Be specific with points of improvement/suggestions

## How to improve as an Evaluator

- Experience
- Ask other speakers about the evaluation given by you and get points on what was good and what can be done better
- Give specific suggestions of improvement to the speaker you are evaluating